

## IMPORTANT INFORMATION AT A GLANCE

Sale of Information Brochure and Application forms .....	1 <sup>st</sup> June - 30 <sup>th</sup> June 2010
Submission of application forms (on or before) .....	30 <sup>th</sup> June 2010
Last Date to receive admit cards by the candidates .....	5 <sup>th</sup> June 2010
Date of Examination .....	<b>Sunday 18<sup>th</sup> July 2010</b>
Centre of Examination - <b>M. A. RANGOONWALA COLLEGE OF DENTAL SCIENCES &amp; RESEARCH CENTRE, PUNE 1.</b>	
Schedule of Examination	
a) Entry in Examination Hall .....	10.30 a.m.
b) Distribution of answer sheets .....	10.50 a.m.
c) Distribution of question booklets .....	11.00 a.m.
d) Examination commences .....	11.00 a.m.
e) Last entry permitted in examination hall .....	11.00 a.m.
f) Examination concludes .....	2.00 p.m.
Declaration of Results & Provisional Merit List .....	2 <sup>nd</sup> August 2010
Last date of representation .....	5 <sup>th</sup> August 2010
i) Verification of marks with prescribed fees	
ii) Incorrect entries on mark sheet e.g. name etc.	
Declaration of Final Merit List .....	7 <sup>th</sup> August 2010
Declaration of the list of selected candidates of the	
first round on the basis of merit of C.E.T. 2010 .....	9 <sup>th</sup> August 2010
Last date of taking admission after first round .....	16 <sup>th</sup> August 2010
Second round for admission	19 <sup>th</sup> August 2010
Last date of taking admission after Second round	20 <sup>th</sup> August 2010
Cut-off-date of admission process for 1st Year PG Unani (M.D.) course	As per regulation of the CCIM, New Delhi

**Note : -**

- (a) Material to be brought on the day of examination :  
Admit card, Receipt-cum Identity Card, Card Board/Clip Board, Black ball point pens.
- (b) Information and dates in this brochure is subject to change as per requirement  
if necessary.

**THE ASSOCIATION OF MUSLIM MINORITY'S MEDICAL EDUCATIONAL  
INSTITUTIONS OF MAHARASHTRA, PUNE (AMMMEI)**

**AMMMEI - PGU - C.E.T. 2010**

**(Unani Medical Colleges of Maharashtra)**

**INDEX**

<b>CONTENTS</b>	<b>Pg. No.</b>
PREAMBLE	1
CONDUCT OF C.E.T. 2010	3
DEFINITION	11
ELIGIBILITY	13
DISTRIBUTION OF SEATS	14
PREPARATION OF MERIT LIST	17
SELECTION PROCESS	19
REFUND OF FEES AFTER CANCELLATION	21
CONDUCT AND DICCIPLINE	22
ANNEXURE-A Application Form	25
ANNEXURE-B Proforma for No Objection from the Institutions / Organization	26
ANNEXURE-C Proforma for Deputation Letter	28
ANNEXURE-D Application for Verification of Marks	29
ANNEXURE-E Undertaking	31
ANNEXURE-F Authority Letter for Counseling	33
ANNEXURE-G List of Degree Offered for Postgraduate degrees in Unani	34
ANNEXURE-H List of Postgraduate Colleges	35
ANNEXURE-I Receipt Cum Identity Card	37
ANNEXURE-J Undertaking	39
ANNEXURE-K Specimen Copy of Answer Sheet	41

**THE ASSOCIATION OF MUSLIM MINORITY'S MEDICAL EDUCATIONAL  
INSTITUTIONS OF MAHARASHTRA, PUNE (AMMMEI)  
(AMMMEI) PGU - C.E.T. – 2010  
( FOR ASSOCIATION PG UNANI MEDICAL COLLEGES SELECTION PROCEDURE )**

**1. PREAMBLE**

1.1 The Association of Muslim Minorities Medical Educational Institution of Maharashtra, Pune was established in 2003 and registered under the Societies Registration Act 1860 at No. MAH/1469/2003 dated 3<sup>rd</sup> December 2003.

1.2 **The objectives of the said Association (AMMMEI)**

- a) To give information about the rights vested under the Constitution of India for establishing and administering Medical Educational Institutions established and administered by the Muslims.
- b) To collect information about difficulties faced by Muslim Minority Medical Educational Institutions and to give advice and to find ways and means to resolve such difficulties.
- c) To collect and disseminate the information and to compile and publish the same for the better and proper administration of the Muslim Minority's Medical Educational Institutions in Maharashtra.
- d) To guide the member institutions to establish new Associations of Medical Courses.
- e) To arrange conferences, meetings of the member Institutions alongwith Government & other educational authorities.

- 1.3 a) To conduct Common Entrance Test of the students for admission to the Medical Courses of the member institutions.
- b) To work for the betterment and expansion of the Educational activities of the member Institutions.
- c) To maintain the Library for the use of the member Institutions and make them available, the literature, books, Govt. orders and Court decisions in respect of rights guaranteed to the Linguistic and Religious Minority Educational Institutions under the Constitution of India.

1.4. After the Judgement dated 31<sup>st</sup> Oct. 2002 of the Hon'ble Supreme Court of India in the case of T.M.A. Pai Foundation & Others Versus State of Karnataka & others and after order dated 14<sup>th</sup> August 2003 of the Hon'ble Supreme Court of India in the case of Islamic Academy & Others Vs. State of Karnataka & Others, our college had filed SLP (C) bearing No. 9932 of 2004 in the Hon'ble Supreme Court of India. After hearing State Government & us, the Division bench of the Hon'ble Supreme Court consisting of Hon. Justice. Ruma Pal & Hon. Justice Mr. B.N. Agarwal was pleased to pass interim orders on 28<sup>th</sup> May 2004 allowing our Association to conduct Entrance Test. Therefore as directed by the Hon'ble Supreme Court of India in the said order, we are conducting this Entrance Test since then.

Again our Special Leave Petition was heard by the Division Bench of the Hon. Supreme Court of India on 16-7-2004 consisting of Mrs. Ruma Pal & Mr. Arun Kumar J. J. and it was ordered that our SLP be referred to a larger bench of the Hon. Supreme Court and the interim order passed by the Hon. Supreme court on 28-5-2004 be continued till the disposal of our above SLP.

From the above it would be clear that we have been permitted to hold our Association Entrance Test for Selection and admission of the candidates.

**1.5. CONDUCT OF (AMMMEI) - PGU - CET- 2010.**

1.5.1 AMMMEI - PGU - CET-2010 shall be conducted by the **Competent Authority** appointed by The Association of Muslim Minority's Medical Educational Institutions of Maharashtra, Pune

Candidates should go through the contents of this Brochure & Rules carefully and for any clarification and genuine doubts / difficulties approach the Competent Authority.

Further information of admission process will be updated and published regularly on the Association official **Website : [ammmei.org](http://ammmei.org)**

1.5.2 AMMMEI CET-2010 will be conducted at the following centre only.

**( I ) M. A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE**

2390 K.B. Hidayatulla Road, Azam Campus, Camp, Pune – 411 001.

Due to unforeseen circumstances during the conduct of AMMMEI PGU - C.E.T. 2010 and in the contingencies like incidence of mass copying, leakage of question paper, entrance of unauthorized persons in the examination centers/halls, natural calamities, riots, etc. rendering it impossible for the smooth conduct of AMMMEI PGU -C.E.T.2010, the Competent Authority may cancel the examination. It shall further notify on the official Website of the Association fresh programme for conduct of AMMMEI PGU - CET-2010.

1.5.3 All admissions in un-aided Unani Medical Colleges in the State will be carried out as per Hon'ble, Supreme Court. Judgment of 12 / 8 /2005 in case of P. A. Inamdar & others V/s. State of Maharashtra & others.

1.5.4 This brochure for AMMMEI PGU - C.E.T.2010 contains single application form for Entrance examination. It also contains Rules for admission, process of selection etc. as per the directives of Pravesh Niyantaran Samiti, Govt. of Maharashtra, vide its letter dated 7th April 2010.

These Rules are applicable only for the Academic year 2010-11

## **Goals and Objectives of the Course**

### **1.5.5 Goals :**

The Goals of the Postgraduate course in the various specialties are to train MD, MS Unani Postgraduate.

- To practice respective speciality of Unani efficiently and effectively backed by scientific knowledge and skill.
- Exercise empathy and caring attitude and maintain high ethical standards.
- Continue to evince keen interest in continuing professional education in the speciality and allied specialties irrespective of whether in teaching or practice (Matab).
- Willing to share the knowledge and skill with any learner, junior or a colleague.
- To develop faculty for critical analysis and education of various concepts and views to adopt the rational approach.

### **Objectives :**

The objective is to train a candidate so as to ensure higher competence in both general and special area of interest in the field of Unani and prepare him / her for career in teaching, research and speciality practice. A candidate must have high degree of clinical proficiency in the subject matter and develop competence in research methodology as related to the field of Unani.

The objectives are stated as related to knowledge ( Cognitive domain ), Skills (psycho motor domain ), Human values, ethical practice and communication abilities ( Affective Domain ). At the end of training a candidate shall acquire :

**Knowledge :**

Demonstrate understanding of basic sciences - **Usool - E - Tibb** relevant to speciality. Describe etiology, patho-physiology, principles of diagnosis and management of common problems within the speciality in adults and children. Acquire adequate classical and advanced / progressive knowledge. Identify social, economic, environment and emotional determinates in a given case and taken then into account for planning treatment and to refer to appropriate specialists. Update knowledge through self-study and by attending courses, conferences and seminars relevant to competence. Undertake audit, use information technology and carry out research in both basic and clinical sciences with the aim of publishing the work in various scientific journals.

**Skills :**

- Take a proper clinical history, examine the patient, perform essential diagnostic procedure and other relevant tests and interpret them to come to reasonable diagnosis about the condition ( Mizaj / su-e-mizaj / temperaments, akhlat / humours and marz / disease in the light of Unani )
- Acquire adequate skills and competence in performing various procedures as required.

**Human Values, Ethical Practice and Communication Abilities :**

- Adopt ethical principles in all aspects of practice.
- Foster professional honesty and integrity.
- Deliver patient care irrespective of social status, creed or religion of the patient.
- Provide leadership and get best out of his / her team in a congenial working atmosphere.



- Apply high moral and ethical standards while carrying out human or animal research.
- Be humble and accept the limitations in his / her knowledge and skill and to ask for help from the colleagues when needed.
- Respect patient's rights and privileges including patient's right to seek second opinion.

#### **1.5.6 Methods of Training**

Training should be aimed at emphasizing the practical aspects of subject, seminars and group discussion as under.

- @ Every candidate shall be given intensive training in classical knowledge along with competitive and clinical study in respective specialty.
- @ Every candidate is required to know the method of and technique of research work done in respective fields.
- @ Training of the P. G. students shall be full time with graded responsibility in management and treatment of patients entrusted to his / her care and to deal with emergencies.
- @ Every candidate should take part in seminar, group discussion, grand rounds case demonstration, clinics journal review meeting, practical and demonstration.

- @ Training shall include involvement in laboratory and experimental work and research studies.
- @ In the 1st year period emphasis should be to have adequate knowledge in applied aspects of the fundamentals of all subjects of the medicine.
- @ Student of basic subject should be posted to allied and relevant clinical department. Similarly students of clinical subjects should be posted to basic medical sciences and allied specialities.
- @ Clinical training should aim to extend the knowledge of candidate to undertake independent work as a specialist.

#### **1.5.7 Period of Training**

All the candidates for P.G. degree are required to pursue the recommended course for at least three academic years as full time candidate in an institution affiliated to and approved for P.G. studies by Maharashtra University of Health Sciences, Nashik, Govt. of Maharashtra and C.C.I.M., New Delhi.

The course of study for the period of three academic years after admission shall be

- 1) One year : Preliminary Course
- 2) Two year devoted to specially course.

- @ In specially of Ilmul Qabalat-Wa-Amraz-E-Niswan (Obstetrics and Gynecology) the practical should aim in eliciting knowledge on investigations procedures, techniques and surgical performance so that candidate may be capable to undertake independent work in surgical procedures and their management in respective speciality.
- @ Adequate Training in Teaching Technology and research methods should be undertaken during the course of study.
- @ Programme of intensive training should be available for inspection and scrutiny.

#### **1.5.8 Medium of Instruction**

Medium of instructions shall be Urdu substantiated with Arabic, Persian, and English whenever necessary. The terminology shall essentially remain the Unani Tib. All subjects should be taught with all necessary available modern advancement.

#### **1.5.9 Attendance Progress and Conduct**

- 1) Each candidate is required to have minimum 80% attendance in each subject in theory and practical separately; during each academic year of P. G. course provided further any kind of leave shall not be counted as part of academic year without prejudice to minimum 80% of training period every year.
- 2) Each year should be taken as a unit for the purpose of calculating attendance.

3) A candidate pursuing degree should work in the concerned department of the institution for the full period as a full time student. No candidate is permitted to run a clinic or work in clinic / laboratory / nursing home / massaging centre or such centers while studying in P. G. course. However any official posting for a special training / observation or other such education purpose can be made by the institution at a location which is outside of institute. Such posting will not be more than 3 months duration in entire course.

4) No candidate should join any other course of study or appear for any other examination during the period of registration.

5) Every student shall attend Symposia, Journal review meetings, Grand round, Continuing education activities, Case presentation demonstrations, Clinics, Practical, Lectures etc. during each year as prescribed by the department.

6) Every student will be required to attend the hospital and other duties as may be allotted to him or her during the course of study.

7) Every student seeking admission in clinical P. G course is required to work on house job duties for 3 years in their respective department during the course.

8) Any students who fail to complete the course in the manner stated above shall not be permitted to appear for the University examination.

## 2. DEFINITION

- 2.1 “Appeal Committee”** a committee under the chairmanship of the Competent Authority shall deal with the representations submitted by the candidates / parents relating to grievance of the candidates with regard to ASSO. PGU-CET 2010 examination and the selection process to M.D. / M.S. (Unani) courses.
- 2.2 “The Competent Authority”** The Competent Authority is an authority appointed by the Association which will conduct the CET, declare the result, supervise & control the selection process. The Chairman of the Competent Authority shall be an Appellate authority. Further the Competent Authority will issue necessary executive instructions for implementation and provide relevant information to be published or communicated.
- 2.3 “Council ”** means Central Council of Indian Medicine, New Delhi (CCIM)
- 2.4 “Internship ”** means the compulsory rotating internship to be completed as per rules of Central Council of Indian Medicine ( CCIM ) and Maharashtra Council of Indian Medicine ( MCIM ).
- 2.5 “ In - service Medical Personnel ”** means the medical officers / Reserach officers, Persons holding posts working at Unani Hospital which is attached to recognized Unani College having five (05) year experience.
- 2.6 “Qualifying examination ”** means examination on the result of which candidate becomes eligible to apply for admission to the Association PGU - CET 2010 entrance examination.
- 2.7 “Recognized Qualification ”** means BUMS degree examination recognized by the Central Council of Indian Medicine (CCIM) and statutory University in India.
- 2.8 “Registration ”** means the registration of the qualifications either with the Central Council of Indian Medicine (CCIM) or Maharashtra Council of Indian Medicine (MCIM) after completion of one-year / Six month compulsory rotating internship.
- 2.9 “Teacher ”** means teacher who is approved by the respective university having not less than five (05) years teaching experience after approval as Teacher in the concerned subject by the University.
- 2.10 “Out of State Category ”** means candidates who have passed their qualifying examination from a recognized Unani college from any other state in India other than Maharashtra.

### 3. SCHEME OF EXAMINATION

Date of Examination

The examination will be conducted at Center mentioned in rule 3.8. on sunday 18th July 2010

#### 3.2. Schedule & Test Design :

The Association PGU - CET 2010 will consist of one common question paper of three hours duration containing 250 Multiple Choice Questions (MCQ's) based on the syllabus of BUMS examination (Current CCIM Syllabus) and shall cover all the subjects of BUMS Course mentioned in Para 3.4. All question will be single response objective type.

3.3. The candidate will be required to mark the correct answer by blackening the corresponding circle against the serial number of the question, in the answer sheet with black ballpoint pen only. Out of four circles provided for selection of answer against a question, the candidate should fill up one circle only. Each correct answer will be given one mark. There shall be no negative marking for wrong answers. Scratching, overwriting, tick mark and multiple answers will be considered as wrong answers and no marks will be allotted to them.

3.4. The indicative number of questions of each subject will be as given below However marginal variation in this indicated number is possible

Umooor-E-Tabiya (20), Arabic, Mantiq & Falsafa, Tareekh-E-Teb (10), Tashreeh-UI-Badan (20), Munafe-UI-Aza (20), Kulliyat-E-Advia (20), Mufradat, Murakabat Wa Saidla (20), Tahaffuzi-Wa-Samji Tib (15), Ilmus Saomoom (15), Moalijat, Sarirriyat (30), Mahiyatul Amraz (15), Jarahat (20), Amraz-UI-Ain Uzn, Anaf wa halq (15), Amraz-E-Niswan-Wa-Ilmul Qabalat (15), Amraz-E-Atfal (15).

3.5 **Time & duration of examination :** Duration of paper will be of 3 hours from 11.00 a.m to 2.00 p.m. The time of reporting by the candidate at examination center shall be 10.30 a.m

3.6. Language of Examination Paper : The medium for examination shall be Urdu.

3.7. The candidate will write the required information regarding Roll No. etc. on answer sheet as well as the question booklet with black ballpoint pen only.

3.8 **Examination Center :** The AMMMEI PGU - CET 2010 will be conducted at

**M. A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE,**

2390, K.B. Hidyattulla Road, Camp, Pune- 1.

#### **4. ELIGIBILITY OF ADMISSION IN P.G. COURSE**

- 4.1 The candidate must be an Indian National.
- 4.2 A person holding degree of Bachelor of Unani Medicine and Surgery (BUMS) or equivalent degree from a recognised institution included in the Second Schedule of Indian Medicine Central Council Act, 1970 and enrolled in the State Register of Indian systems of medicine shall be eligible for admission in the post graduate course.
- 4.3 The MCIM registration is a precondition for appearing for Association PGU - CET. At least the proof of having applied for registration should be enclosed with the application form; otherwise the form will be rejected automatically.
- 4.4 The selection of candidates shall be made strictly on the basis of merit through entrance test comprising of 100 marks. The entrance test paper shall be of objective type questions covering all the subjects of Bachelor of Unani Medicine and Surgery course, the details of which shall be decided by the admission committee.
- 4.5 **Eligibility for In-service Teacher & In-service Medical Personnel :**  
These candidates should have put in at least five (05) years of regular and continues service. Those working in temporary / Ad-hoc / tenure jobs shall not be eligible for these categories.
- 4.5.1. **Teacher of an Unani College :** An approved teacher of MUHS, Nashik having minimum five (5) years teaching experience (after approval) in the subject will be eligible for admission to Post-graduate Unani Course (only in the subject being taught). Their applications should be countersigned by the Dean / Principal, Stamp or Seal.
- 4.5.2. In-service Medical Personnel attached to Unani College Hospital and serving under the Director of Ayurved should submit their applications through proper channel to the Notified office. Forwarding letter must mention that the hospital where the applicant is working is attached to recognized Unani College.
- 4.5.3. In-service Teacher and In-service Medical Personnel shall be eligible on fulfillment of

the following conditions namely

- a) That they are for Post-graduate course as per the rules prescribed by the Government.
- b) It is mandatory to submit the deputation letter at the time of admission to the Post-graduate Course Failing which the selection shall stand cancelled.
- c) No Objection Certificate is must and required to be enclosed with admission form.

#### 4.6. **Eligibility for Out of State Candidates**

- a) Candidate must be an Indian National. Nationality Certificate issued by appropriate authority / passport shall constitute the proof of Nationality.
- b) A candidate should have passed final BUMS degree & from a recognized Unani college included in the second schedule part II to the Central Council of Indian Medicine Act 1970.
- c) The CCIM / MCIM registration is a condition for admission to Post-graduate Unani course. The candidate must produce the proof of application to Maharashtra Council of Indian Medicine (MCIM) at the time of commencement of first round of counseling.

#### 5. **DISTRIBUTION OF SEAT**

Intake capacity and also the relevant information about various Unani colleges about M.D. / M.S. (Unani) course e.g. distribution of seats, hostel facilities, etc. shall be available on website "[www.ammmei.org](http://www.ammmei.org)" and or the notice board of the both colleges.

- 5.1. Student Category on Merit 70 %
- 5.2. In-service Teacher 10 %
- 5.3. Medical Officers attached to Unani Colleges & Under Director of Ayurved, 5 % Hakim, Tabib, attached to Municipal Corporation, Municipal Council, Zillah Parishad.



## 6. APPLICATION FORM & INFORMATION BROCHURE

- 6.1. The candidate appearing for AMMMEI PGU - CET 2010 will be required to submit the application in a prescribed form (**Annexure - A**). The Competent Authority to conduct of AMMMEI PGU-CET shall issue prescribed form along with information brochure and rules for admission to Post-graduate course.
- 6.2. Information Brochure along with blank Application Form will be available for purchase at Z.V.M. Unani Medical College, Pune on payment of Rs. 500/- (Rs. Five Hundred Only) in the form of Demand Draft drawn on a Nationalized Bank in favour of The Association of Muslim Minority Medical Education Institution of Maharashtra, Pune valid for six months. The fees for AMMMEI PGU - CET Common Entrance Test will be Rs. 2000/- (Rs. Two Thousand Only) which shall be paid by a Demand Draft drawn on a Nationalized Bank in favour of Association of Muslim Minority Medical Education Institution of Maharashtra, Pune valid for six months.
- 6.3. Application forms for In-service Teacher and In-service Medical Personnel shall remain the same as for the student category, but In-service personnel quota shall be required to fill up their service details and the form to be countersigned by the controlling officer. **THE CANDIDATES SHOULD ENSURE THAT NO STAMP OR SEAL IS PUT ON THE APPLICATION FORM ANYWHERE.** At the time of counseling the In-service Medical personnel are required to bring with them the No Objection Certificate (**Annexure-B**). In case of selection for Post-graduate course, the In-service Teacher. In-service Medical Personnel shall be required to submit a Deputation letter from the employer for 3 years as per (**Annexure-C**). In-service Teacher can apply only for concern subject.
- 6.4. The candidate is required to go through the Information Brochure carefully and acquaint himself / herself with all the requirements with regard to filling in of the application form.
- 6.5. Candidate should assure that the number on the Application form is filled in the appropriate boxes provided on the application form, Computer Record Sheet and receipts-cum-Identity Card. In case of discrepancy in the number on any of the above, the application form may not be considered.
- 6.6. All the candidates should submit application form complete in all respects to the Notified Office only on or before the last date of submission of the application forms.
- 6.7. Heads of the Notified Office shall submit the application forms to the Designated Authority immediately by special messenger after the last date of submission of forms.
- 6.8. The Designated Authority shall collect the applications and shall decide finally about the

eligibility of the candidates in respect of all the forms received by them.

- 6.9. Incomplete application forms will be rejected and no correspondence will be entertained in this regard.
- 6.10 An incomplete application form will be rejected. The candidate shall submit one and only one application form. In case, candidate submits more than one application form, he / she shall be disqualified.
- 6.11 Only attested photocopies of all the marks lists of all examinations are required to be submitted along with the application form. However, the certificates in original and their attested photocopies are mandatory mentioned in Para 7 and must be produced for verification at the time of selection and submitted at the time of admission along with the prescribed fees.
- 6.12 AMMMEI- PGU - CET 2010 admit card and receipt-cum-Identity Card.  
The Notified office accepting the application form shall issue receipt-cum-Identity card attesting the photograph of the candidate with his signature and stamp. The candidate must preserve the receipt-cum-Identity card and must bring it along with admit card at the time of AMMMEI PGU - CET 2010 examination as well as at the time of admission.
- 6.13. The Admit Cards will be distributed by the Notified Office. In case, the candidate does not receive Admit Card on or before the prescribed date, he / she should approach, Center In-charge / Designated authority with the original receipt cum identity card and passport size photograph, for getting **DUPLICATE ADMIT CARD**. Please note that the issue of Admit Card is must for enabling provision for appearing at AMMMEI PGU-CET 2010 and does not imply that the candidate is eligible for admission.

## **7. ORIGINAL DOCUMENTS REQUIRED FOR VERIFICATION AND SUBMISSION**

- 7.1. Nationality Certificate issued by District Magistrate / Addl... District Magistrate or Metropolitan Magistrate (Competent Authority for issue of such certificate) or valid Indian passport.
- 7.2. SSC (or equivalent) passing certificate.
- 7.3. First to Final year BUMS statement of Marks.
- 7.4. Internship completion certificate.
- 7.5. Qualifying examination degree certificate
- 7.6. Migration Certificate
- 7.7. Gap Certificate

- 7.8. 1<sup>st</sup> attempt Certificate
- 7.9 Physical Fitness certificate
- 7.10 College Leaving Certificate
- 7.11 Maharashtra Council's Registration Certificate.

**If required**

- 7.12 No Objection Certificate for In-service personal
- 7.13 Deputation Certificate
- 7.14 University approval Certificate for teacher in concern subject.
- 7.15 Experience Certificate.

**8. PREPARATION OF MERIT LIST & DECLARATION OF RESULT**

The Competent Authority will conduct the examination, evaluate the answer sheets and prepare Merit List for Student, Teachers, Medical personnel and out of state candidates separately. The same will be made available for perusal at the notified office for AMMMEI - PGU - CET 2010. Marks obtained by the candidate in the AMMMEI PGU - CET 2010 will form the basis of selection.

- 8.1. The Merit list shall be prepared according to the marks obtained in the AMMMEI - PGU - CET - 2010.

**8.2. Tie-Breaker**

In case of equal marks in the AMMMEI PGU - CET Common Entrance Test, the following procedure shall be adopted for deciding the inter-se-merit.

**First Level** A candidate with higher aggregate percentage at graduation level (B.U.M.S) shall be preferred, if the tie still persists then :

**Second Level** A candidate with higher percentage at final year of B.U.M.S. examination shall be preferred, if the tie still persists then.

**Third Level** An older candidate will be preferred over a younger candidate.

- 8.3. The marks sheets of the candidate indicating marks obtained and the merit position of the candidate shall be available only at the notified office where the candidate submitted the application for AMMMEI PGU - CET 2010.
- 8.4. It will be the entire responsibility of the candidate to collect his / her mark statement from the respective office.
- 8.5. Every candidate shall bring original AMMMEI PGU - CET 2010 Marks list for counseling.
- 8.6. In case of loss of original AMMMEI PGU - CET 2010 Marks sheet, a duplicate Marks sheet can be obtained with a plain paper application addressed to the Competent Authority along with a demand draft of Nationalized Bank of Rs. 200/- (Rs. Two Hundred) only in favour of “**Association of Muslim Minority Medical Educational Institutions, Pune**”. Payable at Pune.

**8.7. Verification of Marks**

If the candidate desire to get his / her answer sheet verified, a written representation in prescribed Proforma (**Annexure-D**), along with self addressed unstamped clothbound envelop (9"x 4.5") should be submitted to the Designated Authority, within 4 days from the declaration of result of AMMMEI PGU-CET 2010 along with Demand Draft / Pay Order of Rs. 1000/- (Rs. One thousand only) drawn on Nationalized Bank in favour of “**Association of Muslim Minority Medical Educational Institutions, Pune**”. payable at Pune.

The Competent Authority will give the candidate a photocopy of the answer and model answer key after verification.

Representations received after the specified period will not be entertained. The change if any, shall be communicated to the candidate. The decision of Competent Authority in this matter shall be final and binding.

**8.8 Legal jurisdiction :** All disputes pertaining to the conduct of examination and selection shall fall within the jurisdiction of Mumbai only. The Competent Authority shall be the legal person in whose name the Association may be used.

If any person(s) or officers dealing with the conduct with the AMMMEI PGU-CET 2010 found engaged in act that would result in the leakage of question paper or attend to use or help in the use of unfair means in this examination, he / she shall be liable for prosecution under Indian Penal Code.

**9. SELECTION PROCESS**

The examination and the entire selection process shall be as per the following schedules, which is shown on the back of the front page.

- 9.1. The allotment of seats shall be made to the successful candidates as per the merit. The candidate will have the right to choose any one of the available seats at his / her merit position at the time of counseling in admission process and the same will be allotted to him / her.
- 9.2. In case any candidate is unable to appear in person on a notified date he / she can send his / her authorized proxy with an undertaking and Authority letter in original for allotment of seats. ( Proforma for Undertaking **Annexure - E** and Authority letter **Annexure - F** along with original documents for verifications. The decision taken by such a representative will be final and binding on the candidate.
- 9.3. The candidate who will not appear for allotment on a notified date (s) in person or through the authorized proxy for any reasons whatsoever will mean that the candidate is not interested in admission.. Such a candidate will lose his / her claim for that round, however he can be considered for subsequent round if he / she or proxy remain present at the subsequent round. Under no circumstances, the candidate, who report late shall be considered for allotment of seat which was available to candidate as per merit position.
- 9.4. Eligibility of the candidates for admission will be finalized after verification of all original documents at the time of counseling.
- 9.5. All qualifying candidates should bring all original documents and additional set of attested copies at the time of selection process.
- 9.6. A candidate who is selected but does not join the college or cancels the admission after joining is not eligible for further selection process.
- 9.7. In case of the seats remaining vacant from the In-service Teacher and In-service Medical Personnel Quota those shall be made available for students of the respective categories in the inter-se-round. First preference should be given to the parent department In-service Teaching /Non-teaching staff of the college. Thereafter it will be converted into students quota in case of the non availability of Teaching and Non-teaching staff of parent and other college.

After being issued the letter of selection, the candidates will be required to take admission within seven days in the respective institutions by paying the fee as per Annexure-C.

9.8. Basis of Selection for out of State Candidates :

The merit list of the out of state candidates will be prepared on the basis of marks obtained at AMMMEI - PGU-CET, **Rule No. 8.2** of these rules will be applicable in case of a Tie.

In the event of non-availability of Out of State candidates at the end of the second round, the remaining seats will be converted to open student category.

9.9. Subsequent Round(s): There shall be ordinarily only 2 Round of admission, however depending on vacant seats, the competent authority may conduct one additional round.

9.10. The Competent Authority after conducting rounds will declare a cut off date

9.11. Disqualification for Admission : -

9.11.1. After the cut off date no candidate will be allowed to change the subject, college or institution, No mutual transfers shall be allowed. If such a case comes to the notice of the Competent Authority / concerned University, admission of the concerned students shall be cancelled and the Institution encouraging such an activity will be black listed. Those Candidates who are selected and do not take admission within the stipulated time or cancel their admission will not be held eligible for subsequent rounds of admission.

9.11.2. Those candidates who cancel their admission before the cutoff date or do not take admission within the stipulated time period after being allotted a seat shall be eligible to appear for AMMMEI PGU - CET 2010 of the next year But those who cancel their admission after the cut off date shall not be eligible to appear for AMMMEI PGU - CET for 3 subsequent years.

9.11.3. A candidate who has already taken admission to PG Course in the State of Maharashtra will not be eligible to apply for any vacant seats after the cut off date in any Unani College.

9.11.4. The selection of a candidate by the Competent Authority does not place any responsibility on us to accord approval for grant of term. The concerned university shall take the decision regarding granting of the term of the selected candidates. The decision of granting final eligibility lies with the concerned university.

## **10. PAYMENT OF FEES**

10.1. The fee for the course should be paid at the respective college. The candidate shall be admitted on payment of full fees as decided by the College subject to approval of Shikshan Shulk Samiti of Govt. of Maharashtra.

### **10.2. STIPEND - NOT APPLICABLE TO UNANI UN AIDED & PRIVATE COLLEGES.**

However stipend will be made available if Govt. of India sanction the same to the P.G. students.

#### **10.3.1. REFUND OF FEES**

“As per the directions issued from the Pravesh Niyamtran Samiti it has been decided that if a seat is filled in and there is no vacant seats remain to be filled in by the College / Institute, in such a case, the College / Institute should deduct only up to Rs. 1000/- and balance amount of fees paid by a students should be refunded, otherwise the same would amount to profiteering and charging of capitation fees. The Samiti further directs that the College / Institute should also return the original documents such as mark list etc, collected from the students.

If a candidates expires or becomes invalid within three month from the date of admission, full refund shall be made after deducting Rs. 1000/- as administrative charges”.

## **11. FINAL SELECTION**

11.1. The selections made by the Competent Authority as per this procedure are final, and will be binding on the candidates.

11.2. Request for mutual transfer is not permissible. Such request will not be entertained.

## **12. CONDUCT AND DISCIPLINE**

12.1. The candidates admitted in any other subject other than clinical subjects through this process shall have to compulsorily work in the clinical departments as Residents / House officers / Registrar for at least 2 year. Candidates selected for clinical subjects will have to work as Residents / House officers / Registrar, in the same subject for the full term of three years or till the completion of his PG Course, which ever is later. If this condition is not followed it would result in cancellation of candidates registration to PG Course.

12.2. For PG Courses, In-service candidates shall be treated on par with other students for their work in the hospitals and shall undergo appropriate allied experience.

12.3. A candidate admitted to any Post-graduate Unani Course will not be allowed to work as a medical practitioner in his own / private / aided / non-aided or any other type of dispensary or hospital or any other institute. In-service persons e.g. teachers, medical officers attached to Unani Colleges will have to be relieved either on deputation or on long term leave from their regular services for joining the Post-graduate Unani Courses. The Deans / Principals should specifically see that no such candidate is admitted unless he /she is relieved from his regular duties and possesses a Deputation Letter as appended in the **Annexure-G**. Only the teachers, who are admitted to Post-graduate Unani Courses in the same institution, where they regularly teach the same subject, need not be relieved from their regular duties.

The registration once granted is only valid if the respective Post-graduate Guide and Dean / Principals are satisfied about the regularity diligent pursuation of studies by the students as well as good conduct. An absence of 2 months or above from the Institution without assigning any genuine and satisfactory reason would automatically amount to cancellation of the registration of the candidate to PG Course. The concerned Dean / Principals shall take such decision and simultaneously communicate to the concerned University and also to the Competent Authority.

12.4. The student while studying in the Post-graduate Unani Courses if found indulging in anti-national activities, un law full activities, or ragging in any form contrary to the provisions of acts and law enforced by Government, will be liable to be expelled from the college by Dean / Principal of the college.

12.5 **RAGGING BAN**

Pursuant to the order in W.P.(Civil) No. 656 of 1999, Hon'ble Supreme court of India, has directed the Department of Human Resources Development and Education Govt. of India to take all necessary steps to curb the menace of ragging and take severe action against the students involved in such activities. These guidelines are strictly implemented. For last Five years no incidence of ragging is reported. As per the direction of Hon'ble supreme court of India every student and his / her parents have to submit an undertaking in this regard as per the annexed draft.



- 12.6. Failure of the candidate in making full and correct statements in the application form and / or suppression of any information would lead to disqualification of the candidate, even at later date. Such a candidate will be debarred from the entire selection process.
- 12.7. It is responsibility of every candidate to submit proper documents. Any attempt to submit , documents, which are not genuine, will lead to cancellation of the admission of the candidate forfeiture of the fees, deposit and expulsion of the candidate from the college by the Competent, Authority or by his authorized official. The name of the candidate / s shall be deleted from the Association PGU - CET Merit list and he / she will not be eligible for further rounds of the selection process and will be debarred from the selection process. If deemed fit even criminal proceeding may be initiated by the Competent Authority against such candidates and their parents.
- 12.8. Pursuant to orders in W.P. (Civil) No. 656 of 1999, Hon'ble Supreme Court of India, has directed the Department of Human resource Development and Education, Govt. of India, to take all necessary steps to curb the menace of ragging and take severe action against the student s involved in such activities.
- 12.9. As per the provisions of Maharashtra Act XXXIII known as " Maharashtra prohibition of ragging Act of 1999", students indulging in ragging can be punished under the Act resulting in suspension; expulsion from the college and imprisonment.
- 12.10. Any issue not dealt here in above will be dealt with, when arising, fully and finally by the competent authority.

Place : Pune  
Date : 22-2-2010

Sd.  
Competent Authority  
PGU - Common Entrance Test 2010